

Hooksett Public Library Trustees official minutes
September 15, 2015 5:30P M

Present: Tammy Hooker, Mac Broderick, Mary Farwell and
Linda Kleinschmidt. Barbara Davis excused

Guest: Mat Bose, Acting Library Director

Special Guest: Katie Rosengren- Presentation of performance data program

Call to Order- M. Farwell called the meeting to order at 5:32 pm.

Public Input-none at this time

Secretary's Report- M. Broderick made a motion to accept the minutes from the
August 18, 2015. Seconded by L. Kleinschmidt. Approved by all.

Treasurer's Report was reviewed

Library Director's Report

M. Bose will review the past invoices from Pine State Elevator as we have had another service call in the
Spring.

Public network- M. Glisson has been working and has obtained quotes. Hope to have everything ready
for the October meeting

Unfinished Business

Staffing-everything is going well.

Rug cleaning-M. Farwell spoke with D. Boyce-Director. D. Boyce will have John schedule to
clean the rugs. M. Bose will check for date in October and let us know.

Other unfinished business

New Business

Acceptance of donations:

Model T Club	\$30.00
Sew Bee	\$21.00
Thirty One Gifts	\$29.00
Circle Knitting Group	\$3.00

L. Kleinschmidt made a motion to accept the above donations. Seconded by M. Broderick. Ap-
proved by all.

Discontinuation of HVAC Capital Reserve Fund-L Kleinschmidt made a motion to close the
HVAC Capital Reserve Fund Seconded by T. Hooker Approved by all.

FMLA letter for Library Director-was discussed. L. Kleinschmidt to compare our personnel poli-
cy with the town.

Classification of library with respect to Healthtrust-M. Farwell made a recommendation that we
contact our attorney and get a ruling.

Library Journal Small Library of the Year contest-do we have the staff & time due in September
2016. The trustees have decided to work towards this award

Library goals -Trustees to compile additional goals that we would like to see for the library

2016-2017 budget was discussed & reviewed

Next meeting to be held on 10-20-15 at 5:30 pm at the Library

M. Broderick made a motion to adjourn the meeting at 7:40. Seconded by T. Hooker Approved by all.